Grantee: Charlotte County, FL

Grant: B-11-UN-12-0025

January 1, 2013 thru March 31, 2013 Performance Report



Grant Number:

B-11-UN-12-0025

Obligation Date:

Award Date:

Grantee Name:

Contract End Date:

Review by HUD:

Charlotte County, FL

03/11/2014

Reviewed and Approved

Grant Amount:

Grant Status:

QPR Contact:

\$2,022,962.00

Active

Robert Hebert

Estimated PI/RL Funds:

\$0.00

Total Budget:

\$2,022,962.00

Disasters:

Declaration Number

No Disasters Found

Narratives

Summary of Distribution and Uses of NSP Funds:

Charlotte County will utilize the NSP3 Grant funds to serve areas within the greatest areas of need identified in the NSP3 Mapping Tools scoring 17 or above.

Acquisition and Rehab of foreclosed Properties LMMI \$948,695.00 Demolition \$50,000.00 Redevelopment \$316,231.00 Administration \$202,296.00 Acquisition & rehab (25%-set aside) \$252,870.00 Redevelopment/New Construction \$252,870.00

How Fund Use Addresses Market Conditions:

Funds used in the NSP III program will provide market condition improvement by:

- Providing construction workers jobs that creates an economic boost
- By purchasing sub-standard housing and removing them from the housing inventory creating an enhancement of the need for new construction and creating new jobs
- Eliminating blighted or abandoned properties that are health and safety risks

The recession has affected the Charlotte County area in significant proportions. At one point, this County had the highest rate of foreclosures in the State. This has not diminished to this point. A number of foreclosed, abandoned, or blighted structures are in this target area. Stabilization of these conditions in this neighborhood will enhance recovery the recovery in this area.

These funds are being used as the kickoff of a much larger project being undertaken by the County and the neighborhood residential and commercial interests to commit further resources over the next ten years in the target area to further rehabilitate the neighborhood.

Ensuring Continued Affordability:

Charlotte County will maintain affordability standards for NSP III assisted housing by adopting minimum HOME standards of homeownersship as found at 24 CFR 92.252 (a) (c) (e) and (f) and to ensure long term affordability.

Currently Charlotte County is adhering to the Charlotte County Local Housing Assistance Plan that requires a minimum of twenty years of affordability that relates to a 30% maximum of income levels of households for the cost of housing. Income eligibility is based on the Area Median Inclome as published annually by the U.S. Department HUD.

Definition of Blighted Structure:

Blighted Structure is a building or housing unit that is not being maintianed to a minimum housing standard and exhibits common husing violations such as those definitions found in Florida Statutes Chapter 163.340, which outlines the following conditions:

- Building deterioration
- 2. Site deterioration or site deficiencies



- 3. Unsanitary and unsafe conditions and incompatible uses
- 4. Six or more ownership parcels per block
- 5. Buildings greater than 40 years of age
- 6. Presence of closed/vacant buildings
- 7. Presence of vacant lots
- 8. Buildings in violation of property maintenance code violations
- 9. Presence of buildings scheduled for demolition

A blighted structure will meet one or more of the aforementioned criteria.

Definition of Affordable Rents:

Charlotte County will abide by HOME guidelines for maintaining affordable rents for homeownership as found at 24 CFR part 92.252 and

Housing costs, including rent not to exceed 30% of household income level. Households must fall into the income levels for Area Median Income as established annually by US Department of HUD.

Housing Rehabilitation/New Construction Standards:

Charlotte County will use adopted rehabilitation standards to guide all work specifications written for NSP rehabilitated properties. The County&rsquos rehabilitation standards to the extent feasible, incorporate &ldquogreen&rdquo rehabilitation techniques to the areas addressed in the Coounty&rsquos residential rehabilitation standards document. The areas addressed include:

- A. Exterior Surface
- B. Foundations and Structures
- C. Windows and Doors
- D. Roofing
- E. Insulation/Ventilation
- F. Interior Standards (Including Lead and Asbestos
- Compliance)
- G. Electrical
- H. Plumbing, HVAC and other major mechanical systems.
- I.The County&rsquos residential rehabilitation standards comply with all applicable state and local building codes and Federal regulations that govern the CDBG/NSP program.

Vicinity Hiring:

Charlotte County subscribes to non-discriminatory equal opportunity hiring and requires all contractors and sub-contractors seek Section 3 individuals to fill positions in the construction under this and all affordable housing construction projects. Tis would include to posting and advertising of positions in the local areas where any affordable housing development is being conducted. Reports, as appropriate, will be generated to document these practices and the tracking of new hires.

Procedures for Preferences for Affordable Rental Dev.:

Charlotte County will ensure housing costs, including rents, will not exceed the 30% level of household income. Household income must fall into the income levels as established by the U.S. Departement of HUDas opublished annually.

Grantee Contact Information:

Robert P. Hebert 410 Taylor Street, Suite 101 Punta Gorda, FL 33950 941-505-4889 - Office 941-628-0507 - Cell 941-505-4890 - Fax email: robert.hebert@charlottefl.com

Program Funds Drawdown

To Date **This Report Period Total Projected Budget from All Sources** N/A \$2,022,962.00 **Total Budget** \$0.00 \$2,022,962.00 **Total Obligated** \$526,526.72 \$815,123.74 **Total Funds Drawdown** \$526,526.72 \$815,123.74

\$0.00 \$0.00 **Program Income Drawdown**



Overall

\$526,526.72

\$815,123,74

Program Income Received
Total Funds Expended
Match Contributed

\$0.00 \$703,916.16

\$0.00

\$0.00

\$0.00

\$885,179.92

Progress Toward Required Numeric Targets

Requirement	Required	To Date
Overall Benefit Percentage (Projected)		0.00%
Overall Benefit Percentage (Actual)		0.00%
Minimum Non-Federal Match	\$0.00	\$0.00
Limit on Public Services	\$303,444.30	\$0.00
Limit on Admin/Planning	\$202,296.20	\$51,148.82
Limit on State Admin	\$0.00	\$51,148.82

Progress Toward Activity Type Targets

Activity Type	Target	Actual	
Administration	\$202,296.20	\$202,296.00	

Progress Toward National Objective Targets

National Objective	Target	Actual
NSP Only - LH - 25% Set-Aside	\$505,740.50	\$505,740.00

Overall Progress Narrative:

Charlotte County has been diligently working towards meeting the completion of the NSP 3 grant and in doing so has encountered delays in reaching deadlines as included in the grant agreement. The primary delays have been Acquisition limitations due to investor involvement in the market; the Historic Clearances and with the completion of that process the Tribal clearances from the Native American Tribes that were required and listed in the HUD listings for Florida. The time line for the receipt of the historic clearances is included in the following individual property summaries.

As of this date, Charlotte County has 8 of the acquired properties under construction with 1 property in final bid this week for rehab and it is expected that the bid was awarded by Monday, April 1, 2013.

The costs of construction under contract for the 8 initial properties total \$686,402.77. Acquisition and related costs total \$451,399.51 or a total of spent and obligated/contracted equal to \$1,137,802.28 in excess of 50% when other activities and additional acquisition costs are included and will be expended by mid-Summer, 2013 according to the draw schedule for each project. In addition with the remaining 3 properties it is estimated that construction expenditures will be \$270,000.00 bringing the total grant expenditures to 70% of total the grant amount by mid-summer.

As of today, Charlotte County has expended \$885,159.72 or 88% of the 50% (\$1,011,481.00) level of this grant. With the expenditures that are expected by 4/15/2013 the 50% level will be exceeded. Property history and status:

1. Property NSP #301 &ndash 21290 Austin Ave., Port Charlotte, Florida.

Acquired: 10/21/2012

Final State Historical Clearance: 11/13/2012 Date of construction permit issued: 2/26/2013 Construction completion date: 4/26/2013

Cost of construction: \$94,220.00



Percent completed: 65%

2. Property NSP #305 &ndash 2158 Conway Blvd, Port Charlotte, Florida

Acquired: 8/8/2011

Final State Historical Clearance: 11/13/2012

Date of construction permit issued: Bid awarded &ndash permit pending

Construction completion date: 5/1/2013

3. Property NSP #307 &ndash 2214 Bragg Court, Port Charlotte, Florida

Acquired: 11/16/2011

Final State Historical Clearance: 11/13/2012 Date of construction permit issued: 2/15/2013 Construction completion date: 4/21/2013

Cost of construction: \$94,220.00 Percent Completion: 85%

4. Property NSP #308 &ndash 21251 Austin Ave,, Port Charlotte, Florida

Acquired: 9/1/2011

Final Historical Clearance: N/A due to age of property, < 50 years old.

Date of construction permit issued: 2/26/2013 Construction completion date: 5/1/2013 Cost of Construction: \$94,220.00

Percent completed: 45%

5. Property NSP #310 &ndash 2345 Elkam Blvd., Port Charlotte, Florida

Acquired: 8/31/2011

Final State Historical Clearance: 11/13/2012 Date of construction permit issued: 2/26/2013 Construction completion date: 5/1/2013 Cost of construction: \$94,650.00

Percent completed: 65%

6. Property NSP #313 &ndash 21051 Gephardt Ave., Port Charlotte, Florida

Acquired: 8/31/2011

Final State Historical Clearance: 11/13/2012 Date of construction permit issued: 3/6/2013 Construction completion date: 5/8/2013 Cost of construction: \$99,150.00

Percent Completed: 65%

7. Property NSP #314 &ndash 22008 Belinda Ave., Port Charlotte, Florida

Acquired: 9/30/2011

Final Historical Clearance: 11/13/2012
Date of construction permit issued: 2/26/2013
Construction completion date: 4/21/2013
Cost of construction: \$95,900.00

Percent completed: 85%

8. Property NSP #321 &ndash 2529 Elkam Blvd., Port Charlotte, Florida

Acquired: 12/15/2011

Final State Historical Clearance: 11/13/2012 Date of construction permit issued: 2/26/2013 Construction completion date: 5/1/2013 Cost of Construction: \$94,650.00

Percent completed: 65%

9. Property NSP #328 &ndash 22211 Belinda Ave., Port Charlotte, Florida

Acquired: 12/21/2012

Final Historical Clearance: Pending

Date of construction permit issued: Pending bid process when historical clearance

is received

Construction completion date:

10. Property NSP #326 &ndash 21048 Gertrude Ave., Port Charlotte, Florida

Acquired: 12/28/2102

Final Historical Clearance: Pending



Date of construction commencement: Pending bid process when historical clearance is received

Construction completion date:

11. Property NSP #327 &ndash 2610 Lakeshore Circle, Port Charlotte, Florida

Acquired: 1/31/2013

Final Historical Clearance: Not required, < 50 years old. Date of construction commencement: Pending bid process

Construction completion date:

Project Summary

Project #, Project Title	This Report Period	To Date	9
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
NSP-3-Adm, Admininstration	\$27,297.91	\$202,296.00	\$51,148.82
NSP-3-B, Acquisition and rehabilitation	\$432,960.62	\$1,201,565.00	\$639,449.91
NSP-3-D, Demolition	\$0.00	\$50,000.00	\$5,471.40
NSP-3-E, Redevelopment - new	\$66,268.19	\$569,101.00	\$119,053.61



Activities

Grantee Activity Number:

NSP - 3-1

Activity Title:

Acquisition and Rehab of foreclosed properties

Activitiy Category:

Rehabilitation/reconstruction of residential structures

Project Number:

NSP-3-B

Projected Start Date:

04/01/2011

Benefit Type:

Direct (HouseHold)

National Objective:

NSP Only - LMMI

Overall

Total Projected Budget from All Sources

Total Budget

Total Obligated

Total Funds Drawdown
Program Funds Drawdown

Program Income Drawdown

Program Income Received

Total Funds Expended

Charlotte County

Match Contributed

Activity Status:

Under Way

Project Title:

Acquisition and rehabilitation

Projected End Date:

03/30/2014

Completed Activity Actual End Date:

Responsible Organization:

Charlotte County

Jan 1 thru Mar 31, 2013	To Date
N/A	\$948,695.00
\$0.00	\$948,695.00
\$340,123.81	\$473,915.80
\$340,123.81	\$473,915.80
\$340,123.81	\$473,915.80
\$0.00	\$0.00
\$0.00	\$0.00
\$430,082.44	\$495,029.65
\$430,082.44	\$495,029.65
\$0.00	\$0.00

Activity Description:

This area has been designated by the Charlotte County Board of County Commissioners as a Community Redevelopment Area (CRA). This provides the basis of pursuing up to seven properties, foreclosed or abandoned for rehab and then making them available to LMI Households for occupancy. Property acquisition will be conducted by the County Real Estate Services Department in concert with area Realtors and lending institutions. Acquisition will include initial inspection, an independent appraisal to determine value and offer level (not to exceed 99% of appraised value). With acceptance of, rehabilitation will commence by first bidding out the necessary work and executing appropriate contracts with local contractors. All reconstruction will utilize green building materials. All contractors have been instructed on the value and obligation of seeking new employees that are Section 3 qualified.

With the completion of the construction phase, all of these properties will be made available for LMI Households. Primarily for long term home ownership if financing is available or long term rentals based income qualification

Location Description:

Neighborhood ID #8827484 &ndash Port Charlotte, Charlotte County, Florida &ndash boundaries &ndash U.S. Route 41 to the West and South; Midway Boulevard to the North and Conway to the South East. Map Attached as Attachment A

Activity Progress Narrative:

Constrcution costs for 2158 Conway;2214 Bragg; 22008 Belinda; 2529 Elkcam; 21048 Gertrude; 2610 Lakeshore; 22211 Belinda



Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

No Other Funding Sources Found

Total Other Funding Sources

Amount



NSP -3-2

Activity Title:

Demolition of condemned or blighted structures

Activitiy Category:

Clearance and Demolition

Project Number:

NSP-3-D

Projected Start Date:

04/01/2011

Benefit Type:

Area ()

National Objective:

NSP Only - LMMI

Activity Status:

Under Way

Project Title:

Demolition

Projected End Date:

03/30/2014

Completed Activity Actual End Date:

Responsible Organization:

Charlotte County

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$50,000.00
Total Budget	\$0.00	\$50,000.00
Total Obligated	\$0.00	\$5,471.40
Total Funds Drawdown	\$0.00	\$5,471.40
Program Funds Drawdown	\$0.00	\$5,471.40
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$565.78	\$5,471.40
Charlotte County	\$565.78	\$5,471.40
Match Contributed	\$0.00	\$0.00

Activity Description:

In conjunction with the Charlotte County Building Code Enforcement Department and visual observation we will identify blighted and/or condemned properties. Legal authority will be determined to allow for demolition of structures. With legal authority demolition jobs will be assigned to contracted demo companies. Liens for the cost amount of each demo will be filed against the property.

Location Description:

Neighborhood ID #8827484 &ndash Port Charlotte, Charlotte County, Florida &ndash boundaries &ndash U.S. Route 41 to the West and South; Midway Boulevard to the North and Conway to the South East. Map Attached as Attachment A

Activity Progress Narrative:

one completed after end of quarter - 6 potential pending demolitions

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	0/8
# of Singlefamily Units	0	0/8



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found Total Other Funding Sources



NSP -3-4

Activity Title:

Administration

Activitiy Category:

Administration

Project Number:

NSP-3-Adm

Projected Start Date:

04/01/2011

Benefit Type:

()

National Objective:

N/A

Responsible Organization:

Completed Activity Actual End Date:

Charlotte County

Activity Status:

Project Title:

Admininstration

Projected End Date:

Under Way

03/30/2014

Overall

Total Projected Budget from All Sources

Total Budget
Total Obligated
Total Funds Drawdown

Program Funds Drawdown Program Income Drawdown

Program Income Received

Total Funds Expended

Charlotte County

Match Contributed

Jan 1 thru Mar 31, 2013 N/A

\$0.00 \$27,297.91 \$27,297.91

\$27,297.91 \$0.00 \$0.00

\$35,754.93 \$35,754.93

\$0.00

To Date

\$202,296.00 \$202,296.00 \$51,148.82

\$51,148.82 \$51,148.82

\$0.00 \$0.00

\$51,151.56 \$51,151.56

\$0.00

Activity Description:

Reimbursement for Administration cost the expenses of administering this program

Location Description:

The Main office for Administration of this activity is located at 1050 Loveland Blvd, Port Charlotte, Florida 33980

Activity Progress Narrative:

Cost for admininstration activities for quarter

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found Total Other Funding Sources



NSP -3-5

Activity Title:

Acq. & Rehab of foreclosed prop. (Set-Aside)

Activitiy Category:

Rehabilitation/reconstruction of residential structures

Project Number:

NSP-3-B

Projected Start Date:

04/01/2011

Benefit Type:

Direct (HouseHold)

National Objective:

NSP Only - LH - 25% Set-Aside

Overall

Total Projected Budget from All Sources

Total Budget
Total Obligated

Total Funds Drawdown

Program Funds Drawdown

Program Income Drawdown

Program Income Received

Total Funds Expended
Charlotte County

Match Contributed

Activity Status:

Under Way

Project Title:

Acquisition and rehabilitation

Projected End Date:

03/30/2014

Completed Activity Actual End Date:

Responsible Organization:

Charlotte County

Jan 1 thru Mar 31, 2013	To Date
N/A	\$252,870.00
\$0.00	\$252,870.00
\$92,836.81	\$165,534.11
\$92,836.81	\$165,534.11
\$92,836.81	\$165,534.11
\$0.00	\$0.00
\$0.00	\$0.00
\$118,192.54	\$186,734.99
\$118,192.54	\$186,734.99
\$0.00	\$0.00

Activity Description:

This area has been designated by the Charlotte County Board of County Commissioners as a Community Redevelopment Area (CRA). This provides the basis of pursuing up to two properties, foreclosed or abandoned for rehab and then making them available to VLI Households for occupancy. Property acquisition will be conducted by the County Real Estate Services Department in concert with area Realtors and lending institutions. Acquisition will include initial inspection, an independent appraisal to determine value and offer level (not to exceed 99% of appraised value). With acceptance of, rehabilitation will commence by first bidding out the necessary work and executing appropriate contracts with local contractors. All reconstruction will utilize green building materials. All contractors have been instructed on the value and obligation of seeking new employees that are Section 3 qualified.

With the completion of the construction phase, all of these properties will be made available for VLI Households. Primarily for long term home ownership if financing is available or long term rentals based income qualification. This activity will be used to house individuals or families whose incomes do not exceed 50% of area median income (VLI).

Location Description:

Neighborhood ID #8827484 &ndash Port Charlotte, Charlotte County, Florida &ndash boundaries &ndash U.S. Route 41 to the West and South; Midway Boulevard to the North and Conway to the South East. Map Attached as Attachment A

Activity Progress Narrative:

Construction costs for 21251 Austin;2345 Elkcam



Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

No Other Funding Sources Found

Total Other Funding Sources

14

Amount

NSP 3-3

Activity Title:

Redevelopment by new construction

Activitiy Category:

Construction of new housing

Project Number:

NSP-3-E

Projected Start Date:

04/01/2011

Benefit Type:

Direct (HouseHold)

National Objective:

NSP Only - LMMI

Activity Status:

Under Way

Project Title:

Redevelopment - new

Projected End Date:

03/30/2014

Completed Activity Actual End Date:

Responsible Organization:

Charlotte County

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$316,231.00
Total Budget	\$0.00	\$316,231.00
Total Obligated	\$57,314.87	\$83,523.69
Total Funds Drawdown	\$57,314.87	\$83,523.69
Program Funds Drawdown	\$57,314.87	\$83,523.69
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$80,811.01	\$83,759.92
Charlotte County	\$80,811.01	\$83,759.92
Match Contributed	\$0.00	\$0.00

Activity Description:

The County Real Estate Services Department will identify qualifying properties for acquisition in the targeted area. Acquisition of these properties will be pursued. New houses will be constructed for availability for LMI Households. All construction will utilize green building materials. All contractors have been instructed on the value and obligation of seeking new employees that are Section 3 qualified. With the completion of the construction phase, all of these properties will be made available for LMI Households. Primarily for long term home ownership if financing is available or long term rentals based income qualification.

Location Description:

Neighborhood ID #8827484 &ndash Port Charlotte, Charlotte County, Florida &ndash boundaries &ndash U.S. Route 41 to the West and South; Midway Boulevard to the North and Conway to the South East. Map Attached as Attachment A

Activity Progress Narrative:

21290 Austin

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

No Other Funding Sources Found

Total Other Funding Sources



Amount

Activity Title: Redevelopment by new construction (Set-Aside)

NSP-3-6

Activitiy Category:

Construction of new housing

Project Number:

NSP-3-E

Projected Start Date:

04/01/2011

Benefit Type:

Direct (HouseHold)

National Objective:

NSP Only - LH - 25% Set-Aside

Overall

Total Projected Budget from All Sources

Total Budget
Total Obligated

Total Funds Drawdown

Program Funds Drawdown
Program Income Drawdown

Program Income Received

Total Funds Expended

Charlotte County

Match Contributed

Activity Status:

Under Way

Project Title:

Redevelopment - new

Projected End Date:

03/30/2014

Completed Activity Actual End Date:

Responsible Organization:

I --- 4 41---- NA--- 24 2042

Charlotte County

Jan 1	thru Mar 31, 2	2013	To Date
N/A			\$252,870.00
\$0.00			\$252,870.00
\$8,953	3.32		\$35,529.92
\$8,953	3.32		\$35,529.92
\$8,953	3.32		\$35,529.92
\$0.00			\$0.00
\$0.00			\$0.00
\$38,50	09.46		\$63,032.40
\$38,50	9.46		\$63,032.40

\$0.00 \$0.00

Activity Description:

The County Real Estate Services Department will identify qualifying properties for acquisition in the targeted area. Acquisition of these properties will be pursued. New houses will be constructed for availability for VLI Households.

All construction will utilize green building materials. All contractors have been instructed on the value and obligation of seeking new employees that are Section 3 qualified. With the completion of the construction phase, all of these properties will be made available for VLI Households. Primarily for long term home ownership if financing is available or long term rentals based income qualification. This activity will be used to house individuals or families whose incomes do not exceed 50% of area median income (VLI).

Location Description:

Neighborhood ID #8827484 &ndash Port Charlotte, Charlotte County, Florida &ndash boundaries &ndash U.S. Route 41 to the West and South; Midway Boulevard to the North and Conway to the South East. Map Attached as Attachment A

Activity Progress Narrative:

Construction for 21051 Gephardt

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found Total Other Funding Sources

